

## **Refugee Resettlement – Housing Internship**

### Position Description

Intern will assist Institute staff with managing donations and preparing housing for incoming refugees.

#### *Candidate Profile:*

- Someone excited to help create a welcoming home for soon-to-arrive refugee families!
- Physically able to lift and move furniture items
- Flexible weekday schedule
- Able to work independently
- Valid driver's license, clean record, and access to own transportation required

#### *Primary Duties Include:*

- Gather all donated goods to be provided upon arrival
- Be present for furniture drop-off at unit
- Assist with set up/organize home furnishings for refugee arrival
- Help organize and track donations at the Institute
- Participate in community garden planning and preparation

#### *Time Commitment:*

- 6-10 Hours per week
- Monday – Friday, 9 a.m. – 5 p.m., with occasional weekend availability
- Minimum commitment of three months