



INTERNATIONAL INSTITUTE
of Minnesota

Liberian Refugee Immigration Fairness (LRIF) Green Card

You are getting this packet because the International Institute of MN has scheduled you an appointment OR you have been placed on a waiting list. To prepare for your appointment, please review this packet. As we learn more about you, we may request more documents.

Appointment Prep

- 1) Can the International Institute of Minnesota help me?
 - a. The International Institute of Minnesota has department of justice (DOJ) Accredited Representatives that may be able to help you. Before your appointment, someone will call you to screen you to determine if the International Institute of MN can help you. During your appointment with a DOJ Accredited Representative, you will be screened again to determine if the International Institute can help you. Certain cases may be referred to an attorney. If this is the case, you will be presented with a referral list.
- 2) Am I eligible for a fee-waiver?
 - a. Immigration does allow for a fee-waiver to be submitted with the green card and work permit applications because you are exempt from the public charge requirement.
 - b. During the screening process, the International Institute of MN will inquire about your income for 2019 and 2020. If you haven't filed taxes for 2020, yet, please consider filing. Prepare & Prosper is a non-profit that files taxes for free.

PREPARE + PROSPER

2610 University Ave W, Suite 450, St. Paul, MN 55114
651-287-0187

- 3) How much does the International Institute charge to help?
 - a. \$100 per green card application
- 4) How do I prove that I'm a Liberian citizen?

Please prepare the following documents:

 - Apply with the local Liberian consulate for a **valid passport**
<https://www.liberianconsulatemn.com/contact-us>
6248 Lakeland Ave N Ste. 206
Brooklyn Park, MN 55428
info@Liberianconsulatemn.com
website: www.liberianconsulatemn.com
Phone: 763-703-5963

- Your **birth certificate issued by the Ministry of Health and Social Welfare**, Monrovia. If you don't have a birth certificate, please contact the Liberian consulate for instructions.
- Older Liberian passports- We will need to copy each page of the passport
- Your current and/or previous work permits that clearly list your nationality
- Your current and/or previous immigration documents that indicate clearly your nationality

5) How do I prove that I was in the United States on November 20, 2014?

Please prepare the following documents:

- Entry Documents if you used these documents
- Taxes for 2014-2021 if filed
- Paystubs from 2014-2021
- Leases from 2014-2021
- Bank statements from 2014-2021
- Employment verification letters from 2014-2021
- School enrollment forms from 2014-2021
- Medical Records from 2014-2021
- Bills/Car Insurance/Life Insurance/Home Insurance Records from 2014-2021

6) How do I prove family relationship?

*This is only for people applying as a family member. If you do not have access to these documents, we will discuss a plan of action during your appointment. The relationship had to have existed **on or before 12/20/2020***

SPOUSE

- Marriage certificate w/ certified English translation
- Proof of bonafide relationship
 - 1) Birth certificates for shared children
 - 2) Joint tax returns since 2014
 - 3) Leases since 2014
 - 4) Proof of joint bank accounts
 - 5) Proof of joint life insurance, bill payments, etc.
 - 6) Family photos

BIO-CHILD & STEP-CHILD

- Birth certificate w/ certified English translation
- Marriage certificate w/ certified English translation for parents
- Proof of relationship
 - 1) Family photos

- 2) School enrollment forms if parents are listed as contacts
- 3) Tax returns since 2014 if children were/are listed

ADOPTED-CHILD

- Proof that legal adoption was finalized before age 16
- Proof that parent had legal custody of you for at least 2 years

For more information regarding documentation from Liberia: <https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Liberia.html>

6)What else do I need to know for the appointment?

- Residential History from 2015-now
- Work History from 2015-now
- Marital History
Name of current and/or previous spouses, DOB, city and country of birth, marriage date, place of marriage, divorce/death date, place of that event
- Children (all children of any age anywhere in the world)
Name of current and/or previous spouses, DOB, city and country of birth, current location
- Appointment Fee of \$100
- **DO NOT get the Medical (I693) completed before your appt. It expires AFTER 60 days.**

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