



Job Title: Health Educator

Department: Refugee Services

Supervisor: Director of Refugee Services

FLSA Status: Exempt, full-time

Prepared Date: 6/30/2021

Salary Range: \$40,000 – 41,000

Organization Description:

The International Institute of Minnesota (IIM) is a fast-paced, innovative organization with talented staff who are mission driven and support one another in their work. Since 1974 IIM has resettled 25,000 refugees in the Twin Cities and remains one of the largest sponsors of refugees statewide. Its immigration and citizenship services helped nearly 15,000 New Americans achieve U.S. citizenship since 2001. From 2012 to 2018, IIM experienced exponential growth, establishing the organization as an expert in education and workforce development for immigrant and refugee communities. With more than 21 million refugees worldwide waiting to begin new lives, and an increasing workforce shortage in Minnesota, IIM's programs continue to be in demand and important abroad and in Minnesota.

Description:

The Health Educator will facilitate health workshops for women from communities impacted by female genital mutilation/cutting (FGM/C). The goals of the workshops are to provide education to prevent the continuation of the practice and address gaps in healthcare services for women who have experienced FGM/C. The Health Educator will also help disseminate data related to Women's Health Needs for women impacted by FGM/C in Minnesota.

Please note that all Institute staff are currently working from home due to the COVID-19 pandemic. We do not know when staff will return to the office full-time.

Position Requirements (Experience and Qualifications):

- Commitment to the human rights and general welfare of refugees and immigrants.
- Must be capable of working in a fast-paced, multicultural office environment, take initiative, and be able to handle and prioritize multiple assignments at once.
- Must have reliable at-home internet access and be able to maintain client privacy during phone calls and meetings.
- Must be willing to follow Minnesota Department of Health COVID-19 guidelines and recommendations, including being fully vaccinated.
- Must be fluent in Somali.
- Possess a thorough understanding of the U.S. healthcare system. Experience in the healthcare industry and knowledge of FGM/C is a plus.
- Comfort discussing sensitive women's health topics and speaking to large groups.

- Excellent interpersonal skills with the ability to convey information one-on-one and in a group setting.
- Collaborate well with others in decision-making and project development.
- Ability to work evenings and/or Saturdays when women's workshops are in session.
- Prepared to handle private information and ensure confidentiality is protected.

Position Responsibilities:

- Schedule and facilitate six-week women's healthcare workshops. The workshops are currently virtual, occurring via Zoom conferencing.
- Recruit women from impacted communities to attend the women's workshops.
- Attend program meetings and participate in conference calls and webinars with partners.
- Create and electronically distribute community-endorsed messaging around FGM/C prevention.
- Update workshop curricula as needed to incorporate new information on FGM/C and other women's health topics.
- Conduct outreach to women, men, and religious leaders from communities impacted by FGM/C.
- Provide one-on-one medical case management to workshop participants and their family members, including developing one-on-one service plans and connecting them with healthcare providers.
- Document tasks in case notes in an organized and timely manner, complete necessary paperwork for each case, and maintain accurate and organized case files.
- Attend and co-facilitate quarterly FGM/C working group meetings.
- Must have valid driver's license, insurance, and own car and be willing to transport clients in your vehicle.
- Work with department director to prepare and submit timely grant reports.
- Participate in annual Festival of Nations.
- Other duties as assigned.

Physical Demands

- Use of manual dexterity, tactile, visual, and audio acuity
- Use of repetitive motion, prolonged periods of sitting, and sustained visual and mental applications and demands
- Occasional lifting (up to 25 pounds), bending, pulling, and carrying

To apply: Please send resume and cover letter to Kate Raleigh via email: KRaleigh@iimn.org. Applications accepted until July 23, 2021. No phone calls or walk-ins, please.

References will be required at time of the final interview.